



SMCW-SUHRC/Committee/04/2025

Date- 20th January, 2025

Pharmacovigilance Committee

To monitor and report adverse drug reactions (ADRs) within a healthcare organization. It ensures compliance with regulatory requirements, establishes procedures for ADR reporting, and evaluates the safety profile of medications used.

Statutory Composition

The Pharmacovigilance Committee of SMCW & SUHRC shall consist of

1. Dean – Chairman
2. Dy. Dean Administration - Member
3. 01 x Professor/Associate Professor Phase-1 -Member
4. 01 x Professor/Associate Professor Phase-2- Member
5. 01 x Professor/Associate Professor Phase-3-Member Secretary

Current Composition

Sr. No.	Name	Designation	Position in the Committee
1	Lt. Col. (Dr.) T Vijaya Sagar (Retd)	Dean. SMCW	Chairperson
2	Col. Dr. Hitender Singh Batra (Retd)	Dy Dean Administration, Professor & Head Biochemistry	Member
3	Dr. Shubhada Sharma	Head Operation. SUHRC	Member
4	Dr. Shraddha Yadav	Professor & Head, Pharmacology	Member
5	Dr. Rajesh Karekar	Professor & Head, Dept. of General Medicine	Member
7	Dr. Jyoti Deshpande	Professor & Head, Anesthesiology	Member
8	Dr. Pankaj Bansode	Professor & Head, dept. of General Surgery	Member
9	Dr. Neeta Gokhale	Professor & Head, Dermatology	Member
10	Dr. Viraj Shinde	Associate Professor, Dept. Of Pharmacology	Member Secretary

Terms of References

The primary objectives of the Pharmacovigilance Committee include:

1. To generate awareness about ADRs amongst health care providers and students of the institute, through different activities.
2. To carry out a causality assessment of ADRs.
3. To undertake scientific and research activities pertaining to ADRs.

Meeting Frequency: Quarterly in a year

Quorum: A quorum of 60% is necessary for the committee to meet.

Minutes of Meetings (MoM): The Member Secretary will be responsible for maintaining, uploading in the link of SMCW & SUHRC **Minutes of Meetings (MoM)**, and circulating the MoM in the approved format.

Action Taken Report (ATR): The member secretary will update, upload in the link of SMCW & SUHRC **Minutes of Meetings (MoM)**, and circulate the ATR before the commencement of the next meeting.

No business transaction will be done during the proceedings of the committee meetings.



Copy to:

1. PA to Hon. Chancellor, SIU
2. PA to Hon. Pro Chancellor, SIU
3. Vice Chancellor, SIU
4. Dean FoMHS
5. Registrar, SIU

Dean

Lt. Col. (Dr.) T Vijaya Sagar

Dean

Symbiosis Medical College for Women
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